

## NGATI TE WHITI WHENUA TOPU TRUST

Nau mai haere mai ki te tangata o Ngati Te Whiti.

He panui – Kawe mate

To all those who have departed this world, may we remember them with honour and love. And to the whanau pani, kia kaha, kia manawanui.

### **IN THIS PANUI**

- Notices for the Annual General Meetings for the Ngati Te Whiti Whenua Topu Trust and the Ngamotu Reservation Reserve
- Contact details
- Audited Financial Statements
- Website

### **NGATI TE WHITI WHENUA TOPU TRUST ANNUAL GENERAL MEETING Saturday 11 September 2021**

Time: 10am to 12.30pm Venue to be advised

#### **AGM Agenda**

1. Mihi and Karakia
2. Apologies
3. Chairperson's Report
4. Minutes of previous AGM meeting 12 December 2020
5. Audited Financial statements for the year ending 31 March 2021
6. Appointment of Chartered Accountants and Auditor
7. Education Grants
8. Update on 1 Bayly Road
9. Trustee Reports
10. Result of Trustee Election
11. Update from Leo Watson
12. General Business

The AGM for the Ngamotu Reservation Reserve will follow the AGM for the Ngati Te Whiti Whenua Trust.

### **NGAMOTU RESERVATION RESERVE ANNUAL GENERAL MEETING Saturday 11 September 2021**

1. Apologies
2. Chairperson's Report
3. Minutes of the Previous AGM meeting 12 December 2020
4. Financial Statements for the year ending 31 March 2021
5. General Business
6. Karakia

#### **CONTACT DETAILS**

It is **especially important** that the register for the beneficial owners of the Trust is kept up to date.

## NGATI TE WHITI WHENUA TOPU TRUST

If you have changed your address, your telephone\cellphone number and/or your email address in the past few years please ensure that you provide your updated details to the Trust.

You can do this by downloading the Contact Details form on the Trust's website, completing this form and emailing it to the office at [office@ngatitewhiti.org.nz](mailto:office@ngatitewhiti.org.nz)

The mailing out of notices to the beneficial owners is very time consuming and costly. To reduce this time and cost notices need to be emailed out.

Can you please email the office [office@ngatitewhiti.org.nz](mailto:office@ngatitewhiti.org.nz) with your email address.

### TRUSTEE ELECTIONS

A successful round of Trustee elections was held last year. However, since that time 3 people Perry Cassidy, Jack Cassidy, and Rita Rukuwai have withdrawn their nominations. Accordingly, the Trustee election process needs to occur this year.

The timeline for the Trustee elections is as follows:

1. By 15 March 2021 - Panui to beneficial owners to call for nominations for the positions of Trustees on the Trust.
2. 5.00pm on the 3 May 2021 – Nominations close;
3. By 10 June 2021 – the candidates' profiles of those nominated and the election form are notified to the beneficial owners so that they can vote for their favoured candidates;
4. 5.00pm on the 15 July 2021 – voting closes;
5. On the 11 September 2021 – the election results are advised to the beneficial owners at the Annual General Meeting of the Trust

### NOMINATIONS

This is your opportunity to nominate a candidate that you think will be a worthy Trustee.

The nomination form and the form that needs to be completed to provide the relevant information about the person/s that you wish to nominate can be found on the Trust's website or you can email the office to request the forms at [office@ngatitewhiti.org.nz](mailto:office@ngatitewhiti.org.nz)

All nominated people and those that nominate must be a registered adult beneficial owner.

### ELIGIBILITY FOR APPOINTMENT AS A TRUSTEE

Clause 2 in the Second Schedule of the Trust Order dated 21 February 2014 states:

**“...a) Restrictions on Trustees**

*A person shall not be permitted to be a Trustee if he or she:*

- i. Is not a registered adult beneficial owner of the Trust; or*
- ii. Is an undischarged bankrupt; or*

## NGATI TE WHITI WHENUA TOPU TRUST

- iii. *Has ever been convicted of an offence involving dishonesty as defined in section 2(1) of the Crimes Act 1961, or an offence under section 373(4) of the Companies Act 1993 (unless the person is an eligible individual for the purposes of the Criminal Records (Clean State) Act 2004); or*
- iv. *Has ever been removed as a Trustee of a trust by order of the Court on the grounds of breach of Trust, lack of competence, being unfit, or failure to carry out the duties of a trustee satisfactorily, or*
- v. *Is subject to a property order made under section 30 or section 31 of the Protection of Personal Property Rights Act 1988.*

**b) Trustees not to be Trust employees**

*A Trustee shall not be employed as an employee of the Trust.*

**c) Number of Trustees to be limited**

*There shall be five (5) trustees...".*

Clause 13 in the Second Schedule of the Trust Order dated 21 February 2014 states:

**“...Termination of Office of Trustees**

*iv. completes two successive terms of office as Trustees...”.*

### AUDITED FINANCIAL STATEMENTS

The audited Financial Statements for the year ending 31 March 2021 will be available on the Trust’s website once they are made available by the auditors. Alternatively, you can request a copy by emailing the office.

### WEBSITE

You can connect to the website at:

<https://ngatitewhitiwhenuatopustrust.org.nz>

Download the Registration form from the website if you need to register as a beneficial owner of the Trust. Complete the Registration form and email it to [office@ngatitewhiti.org.nz](mailto:office@ngatitewhiti.org.nz)

All forms for the election process will also be posted to the website.

We encourage you to use the website to keep up to date with all communications from the Trust and to access important documents including the Trust order, Financial Statements, AGM reports, Trust minutes and Panui.

### IMPORTANT DATES IN 2021 TO PUT INTO YOUR DIARY

3 May	Nominations for Trustee close
10 June	Voting packs will be posted
15 July	Last day to vote for Trustee elections
11 September	AGM